



**POSITION ANNOUNCEMENT
Reno, Nevada**

**AVIONICS MECHANIC
Ground Ops / Maintenance**

**Starting Salary Range: \$27.43 to \$40.81 DOE
FLSA: Non-Exempt**

***Tactical Air Support is Nevada Center for Entrepreneurial Technology (NCET)
2019 Aerospace / Aviation Company of the Year***

Tactical Air Support, Inc., a national company headquartered in Reno, Nevada, provides domestic and international “Center of Excellence” training and advisory services in tactical aviation and is seeking an experienced **Avionics Mechanic** to join our **Maintenance** team.

Tactical Air’s motto is “*We Serve Those Who Serve*” and our company’s purpose is twofold: we help make the world more secure through our efforts to improve the military capabilities and security of the U.S. and our partner nations, and we create an environment where our employees can discover, develop, and share their talents in ways that provide a meaningful career path.

The Maintenance Division supports Tactical Air’s Air Operations’ fleet of fighter aircraft with over 75 years of combined experience in tactical aviation maintenance and more than 30 years of military adversary contract maintenance. The Maintenance staff are a dedicated team comprised of experienced A&P-certified and tactical aircraft mechanics, technicians, and logisticians who all work towards ensuring safe and seamless ground maintenance operations. The Avionics Mechanic position is an integral part of a dedicated, elite team of professionals who get things done, enjoy working together, and are committed to growing with this fast-moving company.

This position is located in Reno, Nevada. With a population of over 400,000, the Reno/Sparks area is a thriving, growing community nestled along the eastern slope of the Sierra Nevada mountain range. Reno/Sparks and the surrounding area, including a short drive to beautiful Lake Tahoe, offers a variety of arts and entertainment, an eclectic restaurant scene, and unlimited recreational activities. There is truly something for everyone. Check out <https://workliveplayrenotahoe.com/> for more information about living in Reno.

The ideal candidate for the Avionics Mechanic position will be professional, highly productive, disciplined, team-oriented, technically astute, and responsive to the needs of the company, colleagues, and customers. Reporting to the Director of Maintenance, this position will perform organizational, intermediate, and limited depot-level maintenance to include inspection, operational test, repair, modification, troubleshooting, and replacement of aircraft electrical/avionics systems on all assigned aircraft, components, and equipment. This position will apply advanced technical knowledge to solve complex problems and to provide technical assistance, guidance, and instruction to other teammates as needed.

The key desirable and preferred requirements for this position include:

- Minimum of three years’ previous work-related skill, knowledge, or experience, preferably in the military or with a government aviation maintenance contractor.

- Experience with high performance military aircraft (F-5/T-38).
- Vocational school or associate degree advantageous.
- Government-approved certification advantageous.
- Strong interpersonal skills and ability to provide excellent customer service.
- Strong organizational and time management skills with ability to correctly prioritize workload to maintain schedules, deadlines, and standards on assigned projects.
- Ability to manage multiple roles and projects and to see the big picture.
- Ability to remain calm under pressure and be adaptable.
- Ability to cross-train into other specialties.
- Ability to read, listen to, and understand information and ideas verbally and in writing.
- Creativity, positivity, and confidence.
- Regular travel to various work sites throughout the U.S. may be required.
- Ability to obtain U.S. government security clearance.
- This position is subject to pre-employment and random drug/alcohol screening (including for marijuana).

The successful candidate for this position must be willing to relocate. Tactical Air will not provide relocation expenses.

Tactical Air offers a comprehensive benefits package, including (but not limited to) 401K retirement savings plan with employer match, full health/dental/vision care, and life insurance. The level of position offered will be dependent upon background and qualifications. If you are a dynamic, self-motivated individual who appreciates challenging yet rewarding work, with a keen interest in cutting-edge aircraft mission systems development and maintenance, Tactical Air invites you to apply.

All applicants must submit a cover letter, current CV/resume, and completed employment application. For complete position profile and application, please go to <https://tacticalairsupport.com/jobs/>.

The deadline to submit complete application materials is July 15, 2020.

If any candidate requires assistance in accessing or completing an employment application, please contact Human Resources.

Tactical Air is proud to be an EOE AA M/F/Vet/Disability Employer

Tactical Air Support, Inc. and Associated Subsidiaries Position Description

AVIONICS MECHANIC I, II, III

Reports to: Director as Assigned, Chief Operations Officer
Classification: Non-Exempt
Date: 1 June 2018

Tactical Air Company Values:

- **Integrity** – we are honest and truthful in what we say and do.
- **Excellence** – we develop the highest quality people, products, and services.
- **Respect** – we are proven experts valued for our ability and experience.
- **Reliability** – we provide consistent, dependable, and trusted performance.
- **Commitment** – we are dedicated to our mission, customers, and each other.

Core Values:

- **Character matters.**
- **Safety is a byproduct of our professionalism.**
- **Excellence is our standard.**

Employees are expected to apply and follow these principles in the performance of their respective duties:

- Pursue excellence and be accountable.
- Develop working knowledge of company programs and services.
- Learn and comply with company and departmental policies, protocols, and systems.
- Apply customer service practices and emotional intelligence to cultivate and maintain professional and respectful relationships with co-workers, customers, public/private officials, partners, suppliers, local communities, and the general public.
- Be aware of safety program and policies and practice safe work habits.
- Perform quality work with or without direct supervision.
- Work collaboratively, cooperatively, and effectively with co-workers, managers, and stakeholders whether as a team player, team leader, or individual contributor.
- Serve as a mentor, coach, encourager, and motivator to fellow colleagues as needed.
- Exercise self-motivated, self-directed, independent, and mature decision-making, problem-solving, creative thinking, and analytical skills.
- Approach work with energy, a positive attitude, and sense of humor.
- Be flexible, adaptable to change, and willing to learn.
- Be a good steward of company resources, using time and resources wisely.
- Safeguard confidential and proprietary information in accordance with company and legal requirements.

Position Summary

Under general direction, the Avionics Mechanic will perform organizational, intermediate, and limited depot-level maintenance to include inspection, operational test, repair, modification, troubleshooting, and replacement of aircraft electrical/avionics systems on all assigned aircraft, components, and equipment. This position will apply advanced technical knowledge to solve complex problems and to provide technical assistance, guidance, and instruction to other teammates as needed. The position classification and level of responsibility will be determined by level of expertise and maintenance assigned (i.e., "O" or "I" level), background, education, experience, and seniority.

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AVIONICS MECHANIC I, II, III

The following education and experience; essential functions; knowledge, skills, and abilities; physical demands; and work environment are generally representative of the minimum or preferred requirements to enter the job and capably perform the duties and responsibilities. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.

Education, Work Experience, and Licenses

- High School Diploma or equivalent; FAA-approved aviation technician school preferred.
- Three years' current work experience in aircraft avionics occupational field, preferably in the military or with a government aviation maintenance contractor.
- Experience with high performance military aircraft (F-5/T-38) preferred.
- Equivalent combination of training, education, and experience in a relevant field or industry.
- Government approved certification program for each T/M/S of aircraft (i.e., Plane Captain certified IAW, Operational Risk Management, Hazardous Communications, Egress/Explosive System Checkout, Emergency Reclamation, Corrosion Control, Support Equipment Operator, Turn-up Certification, CDI, Tow Supervisor, Brake Rider, Respirator, Aircraft Battery, Hydrazine Response, ESD/EMI, Control Release, SAME).
- Valid State Driver License.

Essential Functions Required

The essential functions for this position may include, but are not limited to:

- Test and troubleshoot instruments, components, and assemblies to ensure proper functioning or systems' discrepancies and modifications.
- Adjust, repair, or replace malfunctioning components or assemblies; install machine or equipment replacement parts; adjust equipment to ensure optimal performance; repair worn, damaged, or defective mechanical parts.
- Install electrical and electronic components, assemblies, and systems.
- Set up and operate ground support and test equipment to perform functional flight tests of electrical and electronic systems to ensure proper functioning.
- Assemble electrical components, subsystems, or systems.
- Connect components to assemblies such as radio systems, instruments, magnetos, inverters, and in-flight refueling systems.
- Read and interpret blueprints, technical directives, planning documents, test specifications, technical publications and procedures, and applicable safety manuals.
- Confer and coordinate work activities with other technicians or maintenance teammates.
- Fabricate parts and test aids as required.
- Operate computer-aided drafting and design applications to design avionics system modifications to develop equipment or component configurations.
- Document all work performed in maintenance records and verify all work performed satisfactorily.
- Other duties as assigned.

Knowledge, Skills, and Abilities (KSAs)

- Possess high degree of knowledge and expertise in aircraft electrical/avionics systems.
- Demonstrated in-depth knowledge of applicable maintenance and technical manuals, publications, instructions, and special tools and test equipment.
- Familiarity with operational capabilities and limitations of electrical/avionics systems.
- Demonstrated knowledge in corrosion detection, treatment, and prevention.

Tactical Air Support, Inc. and Associated Subsidiaries

Position Description

AVIONICS MECHANIC I, II, III

- Ability to cross-train into other specialties.
- Ability to provide training in field of expertise to others.
- Strong computer skills with ability to utilize various software and applications (Microsoft Office 365/GCC High/MS Teams preferred) for creating documents and reports, spreadsheets, presentations, and publications as required; web-based applications for organizing work, communications, or data entry; virtual office/cloud-based file sharing.
- Ability to properly handle classified materials, manage files, and maintain records in compliance with standard or required recordkeeping practices.
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- Ability to plan and carry work through to completion with accuracy and attention to detail.
- Ability to comfortably manage multiple tasks and projects utilizing time management and organization skills.
- Knowledge of proper use of government classified networks, telephone, and email practices and etiquette.

Supervisory Responsibility

This position currently has no supervisory responsibilities.

Physical Demands

- Requires physical movements and postures normally associated with an airport hangar/shop/flight line environment.
- Extended periods of special vision requirements including close vision, peripheral vision, depth perception, and ability to adjust and focus.
- Periodic sitting.
- Periodic use of desktop/laptop computer and peripheral equipment.
- Regular stooping, standing, and carrying.
- Regular lifting up to 50 pounds or more (with assistance, if required).
- Regular use of hands and fingers to handle, feel, or operate objects, tools, or controls; reaching with hands and arms.
- Frequently required to actively talk, listen, and hear.
- Regularly ascend/descend stairs or ladders.

Work Environment

While performing the duties of this position, employees may encounter the following, but not limited to, work situations:

- Fast-paced, high-pressure, safety-conscience environment.
- Aircraft hangar or warehouse environment with exposure to high noise hazards; fumes from engines, chemicals, and airborne particles; electrical shock hazards; and trip or slip hazards.
- The diversity of work conditions may include unpredictable climate and severe changes in temperatures and weather.
- May be required to wear protective clothing or other safety equipment.
- Specific work hours determined by operational, departmental, or contractual requirements.
- Regular evening, weekend, holiday, and overtime work may be required.
- Regular travel to various work sites throughout the U.S. may be required.

Tactical Air Support, Inc. and Associated Subsidiaries Position Description

AVIONICS MECHANIC I, II, III

Work Authorization/Security Clearance

- Must be lawfully eligible to work in the United States and complete a U.S. government I-9 Form.
- Must be eligible to obtain a U.S. government security clearance.
- Pre-employment, random, or for cause drug/alcohol testing (including for marijuana) required.
- Pre-employment and ongoing physical certifications required.

****The statements herein are intended to describe the general nature and level of the position but may not encompass all specific job tasks an employee so classified may be required to perform. As such, responsibilities, duties, and required skills may be changed, expanded, reduced, or deleted to meet the business needs of Tactical Air Support, Inc. Furthermore, this position description does not establish a contract or implied contract for employment.***